

4/11/2022 PBCA Minutes

Attendance

Garrison Price, Lisa Keck, Mike Kessler, Brad Perva, Catherine Azeles, Benn Trasatt, Jeff Schofield

Next meeting - 4/11/2021

AGENDA

1. ROLL CALL - DO WE HAVE A QUORUM?
 - a. We did but were unable to hear brad
2. Review of last month's minutes
3. Secretary's Report (Jeff)
 - a. Dues collection update - We are at 64% of our goal of 280 members
 - b. Will be targeting residents who are late on dues
 - i. Mailing
 - ii. Email
4. Treasurer's Report
 - a. Dues received - \$13,441.28
5. Easter Egg Hunt
 - a. Was a little wet but went really well
6. Facebook Page
 - a. 29 followers thus far
7. President's Remarks/Updates
 - a. Spring scheduling
 - b. Vice president vacancy
 - i. Nominate Brad - board agrees. Will talk to Brad
8. Landscape/Grounds
 - a. Downspout at pavilion needs to be repaired
 - b. Lights taken down.
 - c. Need to schedule Mulch/Spring Clean up
9. NEW RESIDENT WELCOME GIFT - PROJECT
 - a. 36 Months back - 64 new residents
 - b. Lisa ordered candles
 - i. Should arrive by 4/20
 - c. Ordered Amazon consumables
 - d. Will need mailing list
 - e. Discussion of what to include
 - i. Date Flyer - (March dues flyer) Ann made
 - ii. Food truck flyer - Ann made
 - iii. Welcome letter - Katie and Lisa created
 - f. Looking for a printer - color copies?
 - g. Mike to send list of new residents dating back 36 months to LIsa
10. Planning
 - a. Entrance renovation
 - i. Ask June what she thinks about plants for the entrance
 - ii. Turn into a neighborhood effort
 - i. Planting
 - ii. Purchasing of plants
11. Old Business
 - a. Tax topic
 - i. Lee was not in attendance so did not get an update
12. New Business
 - a. Thank you letter to retired board members
 - i. Listserv
 - ii. Facebook
 - b. Digital Calendar
 - i. Going to use Google and see how it works - Garrison
 - i. Execution of neighborhood participation reminders
13. Next meeting - 5/9/2022
 - a. Going to move the meeting back to 830PM

Actions	Owner	Status
Create Facebook page	Benn	Created!
Create Instagram page	Benn	
Create social media pbca email address for Benn	Jeff	On hold for now until Wayne has time to create the address
Picture Contest		Not Started
Google Calendar	Garrison	Not Started
Talk to June about what she needs for Hidden Park	Lisa	Also about Entrance
Continue to define roles of each board member, general responsibilities, etc.	Everyone	
Thank you letter for retired board members	TBD	
Jeff to create social media email address	Jeff	On hold
Get the events calendar on PBCA website calendar	Garrison	Not Started

PBCA Annual Calendar:

Dues Campaign	Q1	
Dues Communication 1	1/24/2022	
Dues Communication 2	Feb, 2022	
Dues Communication 3	March, 2022	
Dues Communication 4	April, 2022	
Easter Egg Hunt	4/9/2022 - 3PM	\$250.00
Water turned on at Pavilion	~April	
Porta Potty	~April	
Spring Cleanup (General cleanup of parks)	~April	
Mulch (Alternate parks annually)	Early May	
Spring Yard Sale	5/20/2022 - 5/21/2022	
Nominating committee	August, 2022	
Annual Picnic	9/11/2022 - Sunday	
Nomination letter/proxy	14 days before October meeting	
Fall Yard Sale	10/7/2022 - 10/8/2022	
Pumpkin Patch Deal?	Late October	
Turkey Trot	11/24/2022	
December	Santa Visit	